

**The Centre for Social and Environmental Accounting Research
CSEAR Council**

MINUTES OF THE MEETING OF THE CSEAR COUNCIL HELD ON 6th MAY 2014

1. Council Members Present
<i>In person</i> Jan Bebbington (Co-Director), John Ferguson, Colin Dey Massimo Contrafatto and Ian Thomson (Chair)
<i>via WebEx:</i> Carmen Correa Ruiz, Nola Buhr, Charles Cho and Jesse Dillard
<i>also present:</i> Lynn Christie
2. Apologies for Absence:
Robin Roberts, Matias Laine and Lorna Stevenson
3. Minutes of Previous Meetings
The minutes of the 4 th March meeting were approved by the Council.
4. Matters Arising from above minutes (not on main agenda)
There were no matters arising as all items are dealt with in the main agenda.
5. Finalisation of Council By-Laws and Voting
Council members discussed the paper submitted and agreed that no further amendments were needed. Everyone then voted on whether to adopt the paper submitted. The vote was carried unanimously. Those not present had already indicated if they wished to adopt the paper as it stood. The authors of the paper were thanked for their sterling efforts. Charles was asked to undertake a similar vote with the IA's for the equivalent IA document. Once this vote had been carried out then Lynn and Nola would liaise over the wording of the message to be sent to all members, asking them to vote on whether the By-Laws and the IA Governance, Roles and Responsibilities should be adopted. It is expected that the vote will be complete by early June. ACTIONS
6. Implications flowing from the By-Laws
The list of implications will need to be actioned if/when the yes vote is received from CSEAR Members. However Council noted that nearly all these are in place already. CSEAR needs to be less UK centric – all references to 'overseas' need to be removed from the website. For the conference section of the website, CSEAR UK should not have its own separate site and Lynn will amend this as soon as possible. ACTION
7. Mentoring
Jesse submitted a document for the Council to consider and discuss. Several points were raised but the main ones were: <ul style="list-style-type: none">• Make the scheme supportive rather than formal as not ready to match people with people formally• This is a good way to integrate the old/experienced with the young/inexperienced• Is the name mentoring causing problems?• The forthcoming ESC is exactly what we should be doing and it mirrors Jesse's thoughts• 1:1 is too problematic and cumbersome• The scheme could be virtual (website presence, videos etc) or physical (formally assigned to someone at the conference) Ian and Jesse will take this paper and turn it into an article for the next newsletter as a response to the call for mentoring at the last CSEAR UK conference. The article will also be put on the website.

<p>Information should also be gathered at other CSEAR conferences, as to what types of support people want. Jesse and Ian requested comments/feedback on Jesse's document within the week to help shape the article. It was agreed to ask Lee Parker to do a youtube video on this subject.</p> <p>The Council thanked Jesse for his document and starting the discussion on mentoring.</p> <p>ACTIONS</p>
<p>8. Conferences: UK and other updates</p> <p>Carlos and Carmen informed Council that 16 abstracts had been accepted (less than the planned for 30) for the Emerging Scholars Colloquium. This frees up more funds for scholarships for both the ESC+Conference package and just the conference package. CSEAR NA is progressing smoothly and Lynn is liaising with Michelle about delegate memberships of CSEAR. CSEAR France is all set for 2015 and the next CSEAR Spain has been scheduled for September 2015. The website will be updated accordingly.</p> <p>John requested whether it would be possible to hold a Human Rights workshop (of approx 1hr) at CSEAR UK 2014, and it was recommended that he speak to Lorna and the rest of the conference committee about available slots.</p> <p>ACTIONS</p>
<p>9. Teaching Case Study</p> <p>Due to a missed action, and the lack of time now available, this will not be happening in 2014. Everything that was in place for 2014 will now be executed for 2015. Information about this will be circulated to all CSEAR Conferences and it will be launched at CSEAR NA where Ian will be present. The decision to delay was taken as Ian and Helen would prefer the submission to be of a high quality rather than rushed and off the shelf.</p> <p>ACTIONS</p>
<p>10. Grant Applications: ESRC Centre Grant update</p> <p>The call for this grant is now out with a submission deadline of the 5th June. Jan will circulate what she has to date and this will be the last chance for any Council members wishing to be part of the submission to put their hands up.</p> <p>ACTIONS</p>
<p>11. SEAJ Update [Standing item]</p> <p>John updated the Council on the following SEAJ matters:</p> <ul style="list-style-type: none"> • The special issue in conjunction with EMAN/Asia Pacific will now not go ahead. Instead another special issue of SEAJ has been identified and John will send details to Lynn for circulation • Routledge are still being chased for a response about SCOPUS status. SEAJ needs to be listed for non-UK submissions • There are enough article submissions to publish SEAJ through to the middle of 2015 • The SEAJ Board need to discuss the status of the international advisory panel/extended editorial board and any decisions will be brought to council for ratification. • A job description for editorial board members was submitted to Council for discussion and John requested comments to him via email. Initial discussions were leaning towards the members of the SEAJ board being re 'labelled'/named as associate editors. <p>ACTIONS</p>
<p>12. Vision/Values/Mission Statement [Standing Item]:</p> <p>No comment required at this time.</p>
<p>13. Website and Social Media [Standing Item]:</p> <p>The Council thanked Mary Shona and Colin for all their hard work on the new look website, which is now simpler and cleaner, with a more dynamic front page.</p> <p>One of the new implementations in the front page was a news section that is updated regularly with CSEAR news, and also information that would be suited to the enewsletter, but would be out of date before the next publication.</p>

Council agreed that this new section should complement the enewsletter, rather than replace the enewsletter.

It was agreed that a serious conversation should be had about what should be in the members and non-members section of the website, as well as the general content of the website. However this should be held at a later date. The Council requested a list of areas that had been removed and added during the face lift of the website, to help this discussion. It was also agreed that Colin should continue in his role of managing website content and take decisions on behalf of the Council.

ACTIONS

14. AOB:

- (a) Lifetime memberships: It was agreed that Rob and Sue Gray each individually would be offered lifetime membership of CSEAR during the next UK conference.
- (b) Italian CSEAR Office: The Council were delighted to hear that Massimo had received authorisation to use space on his Institution's website to host the Italian CSEAR Office presence. Massimo and Ericka are discussing the content of this site and they hope to update us soon.
- (c) Practitioner Engagement: Ian has chatted to Martin at length with more discussions in the pipeline. Arising from these discussions Ian, John and Massimo will work up a policy/section for the ESRC grant (as it is an integral part of grant application). If the grant is unsuccessful then the policy will still be used as a standalone policy separate from the grant. This document may lead to a UK focus, so at some future meeting the Council will need to consider how to reach practitioners in other countries. However the document could still be used as a model that can be rolled out to others.

ACTIONS

15. Date of next meeting: Tuesday 24th June 2014

Everyone noted the date of the next meeting and a WebEx invite will be sent out in due course.

Lynn Christie
27 May 2014