

The Centre for Social and Environmental Accounting Research
MINUTES OF THE MEETING OF THE CSEAR COUNCIL
29 August 2017

1. Council Members Present:
John Ferguson, Ian Thomson, Giovanna Michelon, Jesse Dillard, Robin Roberts, Charles Cho and Massimo Contrafatto, Colin Dey, Matias Laine, Gunnar Rimmel, Carmen Correa <i>Also present:</i> Lynn Christie
2. Apologies for Absence:
Carol Tilt and Lorna Stevenson
3. Minutes of Previous Meeting
The minutes from the June meeting were approved.
4. Matters Arising from above minutes (not on main agenda)
There were no matters arising
5. David Campbell
<p>The Council noted with deep sadness the passing of David Campbell, and in recognition of all that he had done for CSEAR, the subject area and many co-authors and students, the Council considered ways in which we could celebrate his work and contributions. It was agreed that:</p> <ul style="list-style-type: none"> • A memorial article would be published in SEAJ based on the eulogy Jan Bebbington gave at his funeral. This would also be added to the website • Carol Adams, Richard Slack and Connie Beck would be approached to do a similar piece for SAMPJ • A blog piece would be done for Facebook • Past and present members of CSEAR would be approached for memories • Council will also consider a prize/paper in his name, a CIMA bursary in his name and a best paper or poster for the annual ESC <p>ACTION: ALL</p>
6. ACSEAR Terms of Reference, report and Hall of Fame draft nomination form for launch
<ul style="list-style-type: none"> • Council considered the submitted terms of reference which are a more formal version of the initial discussions when the sub-committee was established. Council were happy to approve these. However they also recommended that ACSEAR should include Honk Kong and China and as such Artie Ng, Tiffe Le and Hongtao Zhang should join the sub-committee. Similarly the Asian and Japanese IA's. • Everyone is happy with the arrangements for ACSEAR 2017 • All matters relating to the Hall of Fame were accepted and this will be rolled out across all areas in the Autumn. ACSEAR 2017 are encouraged to nominate someone for consideration. • Carol and the sub-committee were thanked for all their work to date. <p>ACTIONS: ACSEAR SUBCOMMITTEE AND LYNN</p>
7. AGM, Annual Report Items, Future planning
<ul style="list-style-type: none"> • In advance of the AGM being held on the 30th August Lynn was asked to amend some slides to titles only (cutting down most of the text). Council will talk to the slides and then open up to the floor for questions <p>ACTION: LYNN</p>

- The Annual Report should be produced in advance of the AGM to allow members the chance to answer questions (for 2018): **ACTION: LYNN**
- Increase in membership fees of £5 (occurs every 2 years) to be highlighted to members at the AGM
- For future planning it was agreed to look into charging Satellite offices for the administrator's (Lynn's) time eg CSEAR USA could be charged circa £5000 a year as the funds are available. However CSEAR Italy could not afford this. Council will make this an ad hoc arrangement. Robin Roberts and Jesse Dillard will draft further details for this and move forward with it: **ACTION ROBIN AND JESSE**
- CSEAR South America is still a worrying issue for many on Council. However Ian was there recently and strongly believes it's a language issue. They simply don't see the benefits of our materials as they are too English orientated. Most of the researchers only read and speak Portuguese. Council agreed to look into a translation service for SEAJ or some materials. If this were possible it may help bring CSEARSA back into the fold again: **ACTION SEAJ EDITORS IAN AND LYNN**

Conference and ESC Committee for 2018:

- To date the make up of the committee has been ad hoc, but Charles has suggested it should have a more formal structure made up of a IA, member of Council, a St Andrews person and 1 other volunteer
- It should also become a standing item for the agenda
- Council agreed that for 2018 the committee should be: Lynn (by default); Charles (Council), Michelle Rodrigue (IA), Eija as continuity from last year and Lies Bouten (volunteer) and also Shona Russell (St Andrews)
- The ESC will be run by Carmen and Giovanna

ACTIONS: VARIOUS PLEASE SEE ABOVE

8. Membership fees for 2018

The proposed £5 increase (plus VAT where applicable) was approved by Council. This is the implementation of the agreed increase every two years agreed by Council in 2016.

STANDING ITEMS

9. Financial Update

Council noted that finances were levelling and stabilising and the moment the accounts are in a relatively healthy state.

At present there is no indication of any dissatisfaction with CSEAR by the University of St Andrews, there have been no questions from the central office in the last two years.

10. Teaching Case Study Update

This competition drew 5 strong applications. The 2017 winners were Solange Garcia dos Reis and Ian Thomson for "The Case of Assabi: Expanding the Learning on Sustainability through a Experiential Qualitative Multi-Criteria Decision Making"

The winning case will be uploaded to the website and published in SEAJ.

11. Building Research Capacity and Research Grants

Further details were circulated to Council and comments on this should be sent to Massimo direct by the end of September.

ACTION: ALL
12. Website [Standing Item]
There were no new matters to consider/report
13. Outstanding Items relating to By – Laws [Standing Item]
There were no new matters to consider/report
14. SEAJ Update [Standing item]
<ul style="list-style-type: none"> Helen Tregidga is the new Joint Editor of SEAJ replacing Carlos, whose term ends in December 2017. Carlos was thanked for all he has done for SEAJ and will join Council in January 2018 as the new Convenor of the SEAJ Board, replacing John Ferguson who currently undertakes this role. Council Thanked John also for his work as Convenor of SEAJ John will remain on Council as Co-Director of CSEAR
15. Mentoring [Standing Item]
There were no new matters to consider/report
16. Vision/Mission/Values Statement [Standing Item]
There were no new matters to consider/report but the Council noted that this should be reviewed in the next 12 -18 months.
17. AOB
Ian was thanked for chairing the conference on behalf of Council.
18. Date of next meeting: Schedule for 2017 - 2018
Members noted the schedule of dates for 2017-2018, with the next meeting due to be held on Tuesday 7 th November via video conferencing hosted by the University of St Andrews.

Lynn Christie, August 2017