

The Centre for Social and Environmental Accounting Research
CSEAR Council
MINUTES OF THE MEETING OF THE CSEAR COUNCIL
7 June 2016

1. Council Members Present:
<i>In person:</i> John Ferguson, Ian Thomson, Massimo Contrafatto <i>Via WebEx:</i> Charles Cho, Jesse Dillard <i>Also present:</i> Lynn Christie
2. Apologies for Absence:
Carmen Correa, Colin Dey, Matias Laine and Lorna Stevenson
3. Minutes of Previous Meeting
The minutes from the March meeting were approved.
4. Matters Arising from above minutes (not on main agenda)
CSEAR Finances: at present the accounts are as expected and these will be discussed in detail in the August meeting. We need to be more proactive in bringing in income from executive programmes, workshops and grant applications. Any surplus from the conference in August will decide the direction of the finances for next year. ACTIONS: develop executive programmes and workshops; ramp up grant applications [ALL]
5. Council and IA Elections
2 Posts on Council are available for election, all other members of Council would like to go up for re-election. The elections will be announced at the AGM in August and requested will be made for 2 nominations. The elections will be run in October. ACTION: Lynn to see if it is possible to webcast the AGM and for it to be hosted on the members section of the website.
6. ACSEAR Update
A sub-committee for ACSEAR has been identified and the ACSEAR 2016 is going ahead. It is being run by Carol Adams and will be held in a zoo in Sydney in December 2016. Surplus funds from the 2015 ACSEAR are being diverted to ACSEAR 2016, and if it is not needed it will be returned to us as surplus in January 2017. Ian is going to APIRA and will hold a mini CSEAR to speak to ACSEAR members about what they need and/or what issues need to be overcome to develop the ACSEAR community ACTION: Lynn to email all ACSEAR members about meeting at APIRA
7. Building Research Capacity (Massimo)
Massimo would like us to consider how we can increase research capacity as part of our mission/strategy by using the CSEAR Community / network. He raised the following questions for consideration: <ul style="list-style-type: none"> • Which is the main priority – time investment or resources • What is our capacity to do this • What role can council play in this • How do we promote activity • How do we create this strategy • How do we begin an engagement/dialogue with other communities • How do we move all of this forward This led to a lengthy discussion with the following main points raised:

John is keen to see specific workshops in different areas eg Human Rights and to develop links with other communities outside of CSEAR. Charles expanded this thought by proposing ties with GRI, PRI and Banking. He also thought that we were building and developing capacity via the ESCs. Ian addressed the issues of finance in this regard and suggested that we try and apply for a networking grant and the ESRC grant in Oct/March. Council also agreed to look at what we do and rename it, and to expand into geographical areas where we are not currently active, but are active but not under a CSEAR banner. Eg Scandinavia. Lynn will check with Matias and Gunnar to see if a formal CSEAR Scandinavia is developing or not. It was also agreed that this would become a standing item on the agenda and will be merged with grant applications. In order to progress this a sub-committee is needed. Massimo will send round his list of questions and points on this subject. Lynn will provide him with a list of ESC days, workshops and will create a building research capacity web page. Finally it was agreed to look into knowledge exchange workshops and executive education workshops, and to gather a body of material that people can use for workshops elsewhere (ie a supporting material package).

This will also be addressed at the AGM where we will:

- Get info from members as to what they want
- Have an open meeting format
- Have a post it board to put up ideas
- Develop strategies with members.

ACTIONS [For all]:

- Develop specific workshops in different and links with other communities outside of CSEAR.
- ties with GRI, PRI and Banking.
- apply for a networking grant and the ESRC grant in Oct/March.
- look at what we do and rename it
- Lynn will check with Matias and Gunnar to see if a formal CSEAR Scandinavia is developing or not.
- this would become a standing item on the agenda and will be merged with grant applications.
- Massimo will send round his list of questions and points on this subject.
- Lynn will provide him with a list of ESC days, workshops and will create a building research capacity web page.
- look into knowledge exchange workshops and executive education workshops, and to gather a body of material that people can use for workshops elsewhere (ie a supporting material package).
- Have this as an AGM item

8. CSEAR 2016 Conference: Update and AGM

All planning is on track. The main focus of the AGM will be the Council and IA elections. The number of seats available on Council have been identified and we need to do the same for the IA's.

ACTIONS: Lynn to email IA's to see if anyone wants to step down – this will identify the number of posts available for election.

9. Website Review [standing item]

Nothing new to report

10. Outstanding items relating to the By-Laws [Standing Item]

These will be addressed at the next meeting.

11. SEAJ Update [Standing item]

Last month was the deadline for making the case to increase your ranking in the UK Journal Ranking List. However it was decided not to make the case for SEAJ this time round, but this will be addressed in the next round in 2 years time.

<p>We have just enough submissions to see us through the next few months, but the decision has been made to not move towards publishing conference proceedings. However all authors will be encouraged to submit their papers to SEAJ through the usual channels.</p> <p>Lynn will formally take over the admin assistant role at the end of the 2016 conference.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> all authors to be encouraged to submit their 2016 Conference papers to SEAJ through the usual channels. Lynn to formally take over the admin assistant role at the end of the 2016 conference
12. Research Development Proposals [Standing item]
Nothing new to report.
13. Grant Applications [Standing Items]
Nothing new to report.
14. Mentoring [Standing Item]
Nothing new to report. The Emerging Scholars Colloquium seems to be an effective way of providing mentoring for new and early career researchers. Many other CSEAR conferences have now implemented ESC's and the one held most recently in North America has been reported as a very positive experience for all those that participated. More conferences next year will also start hosting ESCs.
15. Vision/Mission/Values Statement [Standing Item]
Nothing new to report.
16. Teaching Case Study [Standing Item]
Nothing new to report, but this will be seriously pushed via the website, Facebook, email shots and the Newsletter as only one submission has been received to date.
ACTIONS: Lynn to publicise extensively
17. AOB
<p>Charles: the unresolved issues about conference fees and membership with Portugal and South America need to be followed up [Lynn to do this with Charles]</p> <p>Massimo was happy to report that 40 papers have been submitted to CSEAR Italy, but the situation with membership fees and CSEAR contribution being built into the conference fee is unclear. He and Lynn will follow up on this.</p> <p>CSEAR France 2017 will be held in Toulouse in May.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> Lynn and Charles to follow up Portugal and CSEARSA Lynn and Massimo Fees for CSEAR Italy CSEAR France to be publicised (Lynn)
18. Date of next meeting
The next meeting will be held on Wednesday 24 August 2016

Lynn Christie, 12/06/2016