

**The Centre for Social and Environmental Accounting Research  
CSEAR Council**

**MINUTES OF THE MEETING OF THE CSEAR COUNCIL HELD ON 4 NOVEMBER 2014**

<b>1. Council Members Present</b>
<i>In person</i> Ian Thomson (Chair), Massimo Contrafatto, Colin Dey
<i>via WebEx:</i> Matias Laine, Nola Buhr, Charles Cho, Jesse Dillard and Jeffrey Unerman <i>also present:</i> Lynn Christie
<b>2. Apologies for Absence:</b> John Ferguson, Lorna Stevenson, Jan Bebbington, Carmen Correa, Robin Roberts
<b>3. Minutes of Previous Meetings</b>
The minutes of the 27 August meeting were approved by the Council.
<b>4. Matters Arising from above minutes (not on main agenda)</b>
There were no matters arising.
<b>5. Grant Applications: ESRC Centre Grant update</b>
CARR at LSE wish to develop a closer collaborative relationship with us and would like to meet on 20 <sup>th</sup> January 2015 with the view to grant application submissions in areas of common interest. Jan requested a travel budget of £1000 to cover attendance (for several people) at the meeting. This request was approved. It is also hoped that this will lead to a Horizon2020 application and will help CSEAR develop a track record of funding.
The Council were asked to scope out other potential grant sources for the March 2015 Council meeting <b>ACTION</b>
<b>6. Mentoring</b>
No response has been received to date following promotion via email and the newsletter. The council have therefore assumed that the Emerging Scholars Colloquium is satisfying all current requirements.
<b>7. Outstanding Items Relating to the By-Laws [Standing Item]</b>
Jan and Lorna sent apologies for not yet submitting the Directors' job descriptions. It is hoped that these will be submitted in January. The research fellow's position is progressing through Work Force Planning at the University of St Andrews and it is hoped that the outcome will be known soon. The SEAJ board were asked to define a job description for the editorial assistant's position. <b>ACTION</b>
<b>8. CSEAR UK 2015 update [standing Item]</b>
After reflecting on the 2014 conference it was agreed that there were no areas of concern that needed to be addressed for the 2015 conference. The 2015 Organising team are in place and a document of everything that needs to be done is in the process of being finalised. The ESC will happen again in 2015 with Matias, Carmen and Jesse being the organisers. Lynn is visiting RHUL in mid-November to verify all aspects of the conference and thereafter Jeffrey will sign the contract on behalf of CSEAR. As the contract will be formally signed in Jeffrey Unerman's name, the Council confirmed that CSEAR will indemnify Jeffrey Unerman to the extent that the eventual income from the conference is insufficient to meet the costs
<b>9. SEAJ Update [Standing Item]</b>
<ul style="list-style-type: none"> <li>The former IAB members not considered suitable for the Editorial Board have been contacted; but John Jeffrey and Carlos are in discussions about contacting those that will be on the editorial board</li> </ul>

- The publishing contract with Routledge is up for renewal in December 2015, but as each partner has to give the other 1 years' notice of withdrawal, discussions have begun. Routledge have great concerns about the number (or lack of) institutional subscriptions. We have agreed to send out an email to all members encouraging them to get their institutions to take out membership but are just waiting for the text from Routledge. A contingency plan will be needed by 31 December should Routledge decide not to extend/renew the contract after December 2015. It was agreed that we would be happy with just a 2 year cf a 5 year extension in the first instance. In the meantime alternate publishers should be identified. If the contract is not renewed at all then there are several issues to be considered including how we reclaim all back issues of SEAJ that were sent to Routledge as part of the contract agreement.

#### **10. Vision/Mission/Values Statement [Standing Item]:**

Nothing new to report/discuss

#### **11. Website and Social Media [Standing Item]:**

The substantive content of the website needs reviewing as some current content is out of date, and other areas no longer relevant. The Council need to decide what the function of the website is – is it for a wider audience than the membership; is a platform to recruit, is it to promote research etc. An investment of time and money is now needed. It was agreed that 30 minutes of the January meeting would be allocated to start this conversation in earnest and it would be the first agenda item. All council members need to bring views and ideas to the table. It was also agreed that CIMA should be approached for a grant and other possible grant sources should be identified.

**ACTION**

#### **12. Teaching Case Study Update [Standing Item]**

Nothing new to report/discuss

#### **13. AOB**

##### **13.1 Membership rates for 2015**

It was agreed that the rates would be kept at the same level as for 2014.

13.2 Massimo was happy to confirm that the next Italian CSEAR would be held in Palma and hosted by Ericka Costa in 2016.

#### **14. Date of next meeting**

13 January 2015

**Lynn Christie**  
**26 November 2014**