

CSEAR Executive Council Meeting

Date: April 7th 2020
Topic: First Meeting of 2020
Location of Meeting: Via Zoom
New Time: 1pm UK Time

Completed Minutes

1. In Attendance

Ian Thomson (Convenor), John Ferguson, Shona Russell, Charles Cho, Matias Laine, Robin Roberts, Colin Dey, Massimo Contrafatto, Giovanna Michelin, Gunnar Rimmel, Eija Vinnari, Helen Tregidga, Michelle Rodrigue, Ericka Costa
Also in Attendance: Lori Leigh Davis

2. Apologies for Absence

Stephanie Perkiss

For Discussion

3. Minutes of Previous Meeting (For Approval)

> Approved

4. Matters Arising from the Above Minutes (not on agenda below)

None noted.

5. CSEAR Conferences Updates

a) CSEAR NA (July 2020)

- To be postponed – date to be decided.
- Key speaker remains the same.
- Considering an attempt to add an online workshop. Details to follow.
- Currently there have been 84 submissions.

b) UK St Andrews Emerging Scholars Colloquium (August 2020) > Gio

Format of the Online ESC

- Online format voted and agreed upon by all Council members.
- Appropriate to have the ESC online via Zoom (Charles to help organize and provide).
- *Consideration made:* back-up recorded videos can be made available to attendees.
- *Consideration made:* will flag up any potential issues with unstable internet connections.
- It is anticipated there will be parallel sessions designed regionally to include North America, Europe, Africa and Austral-Asia time-zones.
- Dedicated time slots may work to accommodate all international students and faculty, but will be offered at UK time for clarity.
- Consideration made: privacy issues for feedback will be explained prior to each session.
- Details of the time/length of presentations will be set once numbers are confirmed.
- Please note: Most applications are accepted, unless completely out of scope.

Main Purpose of the ESC

- Is to give students direct, personalized feedback from more senior faculty.

People Involved

- Faculty still to be contacted (only after the Councils approval).
- Faculty may change/be altered depending on the number of submissions.
- Expected number of students: to include 25-30 applicants.
- At the moment, it is difficult to predict the number of students who would like to participate and present online. However; there is a possibility more applicants will attend due to less costs and travel time.
- Currently there is one submission.

Sponsorship Considerations

- CIMA has generously offered to contribute £1500 to the UK ESC and £1500 to ACSEAR events later in December.
- Fees into scholarships: Registration dues will be calculated based on the number of successful student applicants in line with the sponsorship amount. The fees will be 'nominal.'
- **To Do/Action:** John, Shona and Lori Leigh to determine the CSEAR office expenses for August.

Important Dates

- The Council voted and agreed: there should be an extension made to the submission date to May 1, 2020 due to the corona virus and Easter.

c) UK St Andrews (August 2020)

- Voted and agreed upon by all council members: Postponed to August 2021
- Considerations were made to include a plenary speaker and/or panel of speakers to a topic of broad interest. However, the Council agreed to postpone ALL events and instead focus on providing a well-planned and executed ESC.

d) Italy Conference

- Postponed to September 2021
- Encouragement noted for an online activity: An online 2hr discussion is a potential option.
- Updates to follow.
- Confirmed: the online Zoom links can be provided by both Charles and Ericka.

e) Portugal (November 2020)

- Planned to go ahead as scheduled.

f) Africa (November 2020)

- Postponed – new dates to be confirmed.

g) Australasia (December 2020)

- Postponed until 2021 at the time to celebrate the 20year anniversary.

6. CSEAR Sponsorship

Acknowledged with appreciation: CIMA has agreed to supporting £1500 to UK CSEAR and £1500 to ACSEAR this year.

7. Website Updates

- Special note from the Council thanking the website revamp team.
- The webpage will be prioritized during the Summer months.
- Consideration made: We want to ensure all members keep access to the SEAJ area of the website.
- Please Help: A survey of the members will be compiled to include members' views of the website, how they use the website and questions about SEAJ access. We kindly ask you complete the survey when offered.
- Further progress to be announced.

8. Communications/Promotions

- New Initiative: Matt Sorola is organizing the CSEAR Reading Group including guest speakers (such as Colin Dey).
- Request for more active blogging and further posts to the blog (thank you to all those who have contributed).
- Request for more virtual website communication.

9. Items Relating to SEAJ – Messages from the Editors

- Aim: to produce value in-line with the conferences.
- Statistics continue to go in the right direction.
- There continues to be an opportunity to receive content as the number of papers submitted is a lot lower than this time last year.
- Special Issue: About to come out. Additionally, Tom Cuckston's special issue appears to be going well.
- Editorial review are receiving much interest.
- Publications/year: Discussion postponed to discuss with Taylor & Francis an increase of publications to 4x per year.
- **To Do:** in the August 2020 meeting – to add on the agenda discussion of possible strategies for Taylor & Francis.
- Opportunity to keep members engaged: To reinstate a teaching case competition. The format could be a 30minute – 1hr presentation depending on the number of cases tendered.
- Benefits of this initiative: will generate interest, act as a support mechanism and hoped to translate well to online teaching.
- Propose: Deadline could be September and then we can go forward from then.
- **To Do:** Editors to check to see if the publishers already have an access portal.

10. Outstanding Items Relating to Governance CSEAR - Specific to IA Elections

Members list sent to Charles on March 7th

Voted and agreed upon by Council members: to postpone IA election until next Council meeting (with an expectation to be completed by the Autumn). The last IA vote was in 2016.

Considerations: ACSEAR offered 13month memberships to accommodate their late conference in December.

To Do: Charles to circulate notes on the topic of IA Election.

11. Membership

Membership numbers are slightly down from the same time last year. Could be influenced by the corona virus pandemic.

12. Further Discussion Points

- a) Going forward, we will need to discuss the annual membership fees.

Next Executive Council Date: To be confirmed during end of June-Early July.